

**FREEDOM OF INFORMATION ACT
REQUIREMENTS PER**

(5ilcs 140/4(from Ch. 115, par. 204)

11/03/23

Village of Minier - Local Government incorporated and organized under the laws of the State of Illinois for the purpose of providing its residents with the following services: Police Protection, Water and Sewer Service, Zoning, Street Maintenance, Parks and Recreation and Emergency Management.

Annual Appropriation - \$3,007,884 for fiscal year May 1, 2019- April 30, 2020

Location of Offices: 110 W. Central, Village Office, Police Department, Public Works & Board Room; 219 N. Western, Maintenance Building; 32440 Lagoon Road, Lagoon.

Full time employees – Six **Part-time employees** – Four

Village President - Neill Keneipp

Trustee – Joe Dial

Trustee – Jamie Foley

Trustee – Mike Hoeft

Trustee – Angie Swartzendruber

Trustee – Michelle Moore

Trustee - Keith Williams

Village Treasurer – Cindy Nystrom

Zoning Officer and Zoning Board operates under the direction of the Village Board

Zoning Officer – Dave Darnall

Zoning Board – Gary Loseke, Richard Kipfer, Patty Fann,

EMA Director – Logan Weseloh

Superintendent of Public Works – Kent Graber – (309)392-2442

FOIA Officer – Clerk Sasha Horner– (309)392-2442

OMA Designee – Clerk Sasha Horner – (309)392-2442

METHODS FOR REQUESTING PUBLIC INFORMATION AND RECORDS

Public may request in writing from the Freedom of Information Officers by U.S. Mail, E-mail, Fax or in Person to:

Village of Minier,
110 W. Central,
Minier, IL. 61759-0350

Clerk, Sasha Horner – (309)392-2442, minier@minier.com

Depending on the type of information and records being requested, your request may be reviewed by the Village officials or may not be immediately available or provided.

Fee:

Black and White Copies - There is no charge for the first 50 pages of black and white, letter or legal copies. Additional pages of black and white, letter or legal will cost \$.15 a page copied thereafter. Fees will be waived if request is for the public good.

Larger than Letter or Legal Size Copies - If the Village of Minier provides copies larger than letter or legal the Village of Minier may not charge more than its actual cost for reproducing the records.

Electronic Records – The Village of Minier may charge the requestor for the actual cost of purchasing the recording medium.

Certified copies – The cost for certifying a record shall be \$1.00.

Documents shall be furnished without charge, as determined by the Village of Minier, if the person requesting the documentation states the specific purpose of the request and indicates that a waiver or reduction of the fee is in the public interest. Waiver or reduction of the fee is in the public interest if the purpose of the request is to access and disseminate information regarding the health, safety and welfare or the legal rights of the general public and is not for the principal purpose of personal or commercial benefit.